

# Patient Trak

## Online Appointment Instructions

### 1. Two Options:

- Visit ACL's website <https://acllaboratories.com/locations/patient-service-centers/>
- Text ACL to 630-523-8080. You will receive an auto response text message that reads:  
To book an appointment with ACL Laboratories, please click on the link below to select a location and appointment time: <https://acllaboratories.com/locations/patient-service-centers/>

### 2. When you're on ACL's Patient Service Center website page, scroll down and select an ACL location or press CTRL F and type in the city or zip code to identify the most convenient location to have your laboratory services performed.

### 3. Select the appointment you require (Lab Visit, Glucose Tolerance, etc.) and click on the appropriate **orange** button.

Location	Phone	Hours	Current Wait Time	Notes/Online Scheduling Information
Algonquin -- Sherman Immediate Care - Building 600 S. Randall Road Suite 230 Algonquin, IL 60102 <a href="#">Directions</a>	847-854-3991 Fax: 847-854-4506	M-F 7am - 3pm Closed noon-12:30pm Sat 7am - noon		<div style="border: 1px solid black; padding: 5px; display: inline-block;">Schedule Lab Visit Appointment</div> <div style="border: 1px solid black; padding: 5px; display: inline-block; margin-top: 5px;">Schedule Glucose Tolerance Appointment</div>

Choose One

### 4. Complete the Lab Visit Appointment Reservation (see screen below – note arrows).

#### Lab Visit Appointment Reservation

Algonquin - Sherman Immediate Care Building  
[Directions](#)

**Next Available Time Slot:**  
Today, 8/20 - 12:45pm

Select your time slot...

**Patient Information**

First Name -  Last Name -  Date of Birth -

What is your reason for visit?  Call Phone Number -

Reserve Time

Online Directions

Drop down menu shows appointments available within 24 hours

Click on Calendar for Additional Appointments

- Choose the drop-down arrow next to "Select your time slot" for appointments within the next 24 hours. For additional dates/times, click on the calendar.
- Complete patient information:
  - First/Last Name
  - Date of Birth
  - Reason for Visit
  - Cell phone number (use home/landline number if cell number isn't available)
- Click on Reserve Time **green** box

### 5. Appointment Confirmation

- You will see a similar screen (see below) when your appointment has been successfully scheduled.

#### Lab Visit Appointment Reservation

Algonquin - Sherman Immediate Care Building  
[Directions](#)

**Next Available Time Slot:**  
Saturday, 9/12 - 7:30am

Slot reserved:  
09/12/2020 8:00am

Thank you for scheduling online. We look forward to your visit to ACL-Algonquin.

- If you provided a cell phone number, you will receive a text confirming your appointment.

### 6. Cancelling / Rescheduling Appointment

- You may cancel your appointment via your text confirmation or call the site and leave a message.
- To reschedule your appointment, complete a new "Lab Visit Appointment Reservation".